

2011 Tree Sale Info

Trees

- All trees are Balsam fir grown in Nova Scotia & New Brunswick Canada. **Cut last week** – Usually trees are cut in late October and stored until temps locally are low enough to bring here.
- All prices are on yellow tags on the bottom of the trees
- Use marked poles to measure trees – not to play with
- **ADULTS ONLY** - Put a fresh cut – at least 1 inch on bottom of tree so it draws water – ask customer where they want it cut. Tell them they need to get it in water within an hour or it will reseal itself.
- After it is cut, carry it to their car and tie it on (see note about St James driveway at bottom)

Saw

- Only Adults (18 and over) who have been checked and approved by John can use the chain saw. Otherwise use the hand saw. **No Scouts are to touch the chain saw.**
- Replace the batteries when the saw slows down – use next number (1 – 6) in basement of building. Entrance is thru outside door at bottom of steps – (where electric cords run)

Trailer

- Put only STUMPS into the trailer
- **Pile the cut branches near the exit so people can take them**
- Trash in the barrel
- Do not climb on the trailer

Wreaths & Kissing Balls

- All wreaths are Balsam fir. Made in Maine & Canada. Sizes are from 10” to 36” ring – diameters are larger. Prices on list in shed.
- Decorated wreaths are priced on red tags on wreath.
- Wreath hangers and bows are extra – prices are listed in shed.
- Kissing Balls are \$25.

Garland (roping)

- 3 types –
 - Balsam fir (looks like wreaths)
 - White Pine (long thin needles)
 - Douglas Fir / White Cedar (it's the one made of 2 types of greens)
- Sold by the yard.
- Measure with the tape measure.
- Cut with the loppers thru the greenery & then cut string with box cutter.

Cashier

- 1 adult handles all money – collect from customer and give to “Cashier”
- No \$ or checks in cash box – keep it in your pocket.
- Checks made payable to: Knox Trail Council – use the stamp – keep it in your pocket (it will freeze)
- Receipts are in cash box for cash only and only if people ask for them (don’t offer – you will be writing them all day)
- Keep a pen in your pocket – they will freeze

Workers

- Wear orange arm bands or elf hats.
- When a customer comes in worker should go to them and ask how tall of a tree they are looking for and direct them to that height trees. Stay with them to hold the tree so they can step back to look at it. Once they chose a tree carry it to the cutting area, then to the car and tie it on their car.
- Ask for another Scout or adult to help if it’s a big tree or you question your ability to tie it on securely.
- Scouts should be helping customers not playing around.
- Do you leave at the end of your shift until relieved by your replacement, they have read this info sheet and you have answered any questions they have.

Santa

- Keep someone in the suit **at all times** – it attracts customers.
- Change into and out of the suit in the basement – never where little kids can see you.
- Stay out of road
- Keep suit as clean as possible – put it in the box and hang jacket when you take it off (in the basement)
- No more than 1 tree up with Santa by the road – we won’t sell them if they are not back where the customers are.
- Santa should have candy canes in his pocket to give to little kids. (in box in basement with suit.)

Bathrooms

- Inside building – enter door facing back of building
- Key will be in the cash box
- Clean up after yourself – do not make a mess.

St James Driveway

- No trees are to be carried over the hump between the tree lot and the St James driveway.
- If a customer parks there ask them to drive around to the BACK of the parking lot – not the front.
- All trees are to be loaded in the back lot – for safety reasons – so we don’t block driveways or have people fall on the ice.

Sale hours are:

- Friday – 5 to 8
- Saturday – 8 to 8
- Sunday – 10 to 4

